

Maine Society of Respiratory Care Meeting Minutes

Date: 5/14/14

Note taker: Amanda Albee

Attendees: Amanda Albee, Norma Hay, Kate Johnson, Daren Rainey, Jack Higgins, Tara Inman, Bobbie Crockett, Jon Lewis, Flo Pajanen, Brian Sadowski, Mathew Grant

Guests: Anastasia Belo, Lindsey Stattoir, Erin Healey, Dr. Neil Duval, Steve Enking

Agenda Item	Discussion	Follow – Up
Opening Remarks Daren Rainey	Introduced ourselves & welcomed the Students Anastasia and Lindsey	
Student Liaison	Amanda advised the BOD of the hard work done by our student liaison for the silent auction. Not only did she get over \$500.00 in donations to the scholarship fund, she found some bigger ticket items to be donated as well, such as a Kindle Fire and Beats Headphones. Amanda thanked Erin for her hard work and motioned for the BOD to approve financing Erin to attend the fall HOD meeting in Las Vegas, NV with a budget of \$1,300.00. Brian seconded. All in favor.	Amanda and Kate will work with Erin for her travel plans and accommodations.
Treasurers Report Kate Johnson	<p>Treasurers Report:</p> <p>Kate presented a detailed treasurers report and discussed some of the BOD's expenditures since last meeting. Discussion held on Kate's future plans on decreasing our PayPal usage and finding a cost effective method to have credit card registrations accepted directly on our website. Kate advised the BOD we would need more security on our current website.</p> <p>Amanda motioned to accept the treasurer's report as written. Jon seconded. All in favor.</p>	Kate will continue to research different e-commerce options and report back to the board as needed.
Educational Update	Amanda reported the conference was going great and people were having a good time. She initiated discussion about the dates and location of the 2015 The Maine Event.	Amanda and Hannah will follow up with Hollywood Casino to confirm

	<p>Amanda explained she had contacted both schools, KVCC and SMCC and confirmed the dates May 13th & 14th work for the students. Questions were brought up about having different dates to help increase attendance but priority was decided to remain with being able to ensure the students have the opportunity to attend. Different locations were suggested and estimated costs explained to the BOD. Secondary to the significant cost savings and positive turn out Amanda already had Hannah reserve Hollywood Casino for 2015. Amanda motioned to hold the 2015 Maine Event at Hollywood Casino in Bangor Maine on May 13 & 14 2015. Peter seconded. All in favor.</p>	<p>quotes and dates.</p>
<p>Government Affairs Report Jack</p>	<p>Jack updated the board on H.R. 2619 . Medicare Respiratory Therapist Access Act. The trip to Washington DC by Keith and Jack was very well received by Maine's Senators and congressional representatives .</p> <p>The AARC is still asking for letters of support from RT's and all supporters to be sent through Capital connection. The bill still needs support from the senate side before we can move it forward . Representatives believe this kind of bill has a very good chance to move forward as it supports the health care legislations health prevention and education clause.</p> <p>A Request was made to spread the word to all RT's and healthcare providers in Maine to make this part of daily or weekly conversation in the work place and among family and friends</p>	
<p>Lobestergram Bobbie</p>	<p>Bobbie clarified the amount and methods of us sending the Lobestergram for the upcoming year. It was explained we used to do it 4 times a year but we did it 3 times last year secondary to the BOD voting to using the postal service less. Summer edition last year was online only. The BOD agreed this summer edition would be online only as well. Bobbie requested articles be submitted to her by August 1st.</p> <p>Daren suggested Bobbie start using MS Publisher to transition the Lobestergram into official newsletter formatting. Kate stated she had experience using publisher and with Amanda offered to schedule a future date to go over it with her. Bobbie requested Kate email her a copy of what she was referring to so she is able to see the differences between using MS Word and MS Publisher.</p> <p>Bobbie and Jack questioned the continuing questing of keeping any editions of the Lobestergram mailed by the postal service. Amanda indicated she included specific questions on the speaker evaluation sheets and she did so based off from conversations at last meeting. Discussion continued on the best method of distribution but decision was placed on hold until more data is obtained.</p>	<p>Bobbie will work on the Newsletter with Kate.</p> <p>BOD will send all articles to Bobbie by August 1st.</p> <p>Amanda will compose attendee survey results for the BOD to analyze. After such results are considered, Daren may need to send out a survey monkey to all AARC members.</p>

<p>BOD Nominations Daren</p>	<p>Daren advised the BOD he would be working on the BOD nominations for the fall. Jack offered to help and clarified some dates.</p> <p>Amanda questioned whether nominations would be done online again? All agreed and thought it was the best way to start the process of the 2015 BOD elections. Amanda asked if they wanted a postcard to go out to AARC members reminding them to go online and nominate. The BOD thought the way it was handled last year worked well.</p>	<p>Amanda will put a nomination form online and update the postcard to send to Kate and Daren for printing by September 15th.</p>
<p>September Meeting Daren</p>	<p>Daren advised the BOD the next meeting would be September 10, 2014 at St. Joseph's in Bangor, ME. Bobbie has already reserved the room and will email the BOD the conference line information when she has it.</p> <p>Amanda advised she would still hold an EDU meeting but she will be out of state and will have to phone in.</p>	<p>Bobbie will email the BOD and EDU with the conference line information.</p>