

Maine Society of Respiratory Care Meeting Minutes

Date: May 16th 2012

Secretary: Rhonda Vosmus, RRT, NPS, AE-C

Attendees: Rhonda Vosmus, Daren Rainey, Sally Whitten ,Chet Scammon , Don Cotta ,Hannah Keaney , John Higgins ,Keith Siegel , Norma Hay , Steve McGrath ,Tom Desjardins, Amanda Albee , Mike Provencher
 guest : Bobbie Crockett
 Excused: Sally Brewer

Agenda Item	Discussion	Follow - Up
<p>“Bylaws” Keith Siegel</p>	<ul style="list-style-type: none"> • Discussion around cost of mailing bylaws to all active members, how to get the bylaws approved(cannot use email) • Time frame for distribution-July 1-sent out and returned by July 31. Must have 2/3 return approved. (see MeSRC website to view bylaws) • Keith to formulate cover letter to accompany bylaws • Cynthia and Sally Whitten will consult printing companies for pricing and timing • Amanda will organize a “mailing group meeting” 	<p>Keith Siegel</p>
<p>2014 Election Nominations</p>	<ul style="list-style-type: none"> • Nomination form for the 2014 elections will be created and prepared for sending out 8/2013 at the “ June “ mailing meeting for Bylaws in Portland 	<p>Mike Provenchier president elect will develop the Nomination form</p>
<p>ALAME Updates Rhonda Vosmus</p>	<ul style="list-style-type: none"> • ALA thanks MeSRC for continued support re: \$1,000 sponsorship for RT students to attend the AEI held annually. This year only one day, consolidated program • Discussion around cost of AEI and if MeSRC should continue to support the same level of support. Agreed to allow funds to go for this year, will re-eval next year. • Committee approved for a board member riding the Trek to receive \$50 from MeSRC all were in favor for Rhonda to be sponsored by MeSRC based on previous protocol. 	<p>Amanda Albee</p> <p>The treasurer will mail the check to Rhonda Vosmus 18 Lewis ST Portland 04102 Pay to the order of ALAME</p>

Policy/Procedure Manual Jack Higgins	<ul style="list-style-type: none"> • 3 policies and procedures to be reviewed: record keeping, whistle blowers, travel policy • Jack will send out draft 	Jack Higgins, lead
Drive 4COPD Daren Rainey	<ul style="list-style-type: none"> • Daren reached out to Jason Murray in MA to see what they were doing • Received packets dispensed at this meeting that included a “population screener” and match box like labeled cars. • . The Drive4COPD would like us to “Adopt a Company” to screen it’s employees 	Rhonda is doing a fair for City of Portland Employees and agreed to pass out the screening tool and send to the AARC and give copy to participant. Sally W offered some support. June 21 st 11-1 at the Expo
Membership Committee Norma Hay	<ul style="list-style-type: none"> • The AARC discounted coupon deal is no longer available after June 1st. Already purchased coupons will not expire. The BOD discussed and agreed to stop offering the discount to people after May 17th. Any coupons needed because of the conference will be purchased from FSRC after an exact count is given to the treasurer. • Sally Witten moved to authorize Amanda to buy vouchers to resolve the promised number. Don Cotta seconded that motion all were in favor. 	Norma Hay, Amanda Albee
Next Meeting	<ul style="list-style-type: none"> • On the MeSRC web sight 	
Lobstergram Bobbie Crockett	After the ByLaws are approved we will use regular mail to send out the Lobstergram out 2 times per year. Once being sent to all RT’s in the state before the conference and once to all AARC members in the state before RT week.	Bobby Crockett .
Other	Cynthia Carlton Edu chair is not resigning but willing to relinquish her position if anyone wants to hold it.	

