

Maine Society for Respiratory Care
Board Meeting
Central Maine Medical Center - Lewiston
December 6, 2012

Board Members Present: Daren Rainey, Keith Siegel, Jack Higgins, Cynthia Carlton, Sally Whitten, Norma Hay, Amanda Albee, Steve Enking, Don Cotta

Excused: Kate Turner

Unexcused:

Guest: Mike Provencher, Matt Grant, Susan-Michelle Collins

Meeting called to order by President Sally Whitten @ 18:03

Matt Grant – Matt was the student from KVCC chosen to attend the Delegates Meeting. He reported back that he was very impressed with the organization and the amount of professionalism displayed by all even with opposing viewpoints. Matt commented what a positive experience he had, and how he had brought this positive feedback to KVCC to share with his classmates.

Keith commented on what a great job Matt did in representing our state society as a student, and how impressed everyone at the meeting was with his level of maturity.

Matt offered his assistance to help with a committee to develop our program to send students in the future if we would like it.

Secretary's Report: Previously voted to accept via E-Vote.

Treasurers Report: by Amanda distributed a written accounting of all expenses (see attached)

Review of all transactions listed on hand out. Great job by Amanda, who states it was much easier to do this time due to the lack of activity we have had of late.

Motion to accept the Treasurers Report as written by Cynthia. 2nd to the motion by Darren. No discussion followed. Unanimous to accept the Treasurers report as written.

Amanda – Circulated a thank you card for all to sign to recognize Deb Igo for her assistance.

Amanda also noted our annual report was not prepared for this meeting in an effort to avoid duplication, she will distribute via email once it is complete.

Amanda – distributed a draft budget proposal outlining our expenses and income for the next year. Much discussion followed as we went line by line with each item. The bottom line of this draft shows a deficit of \$3200.00 if we maintain our current level of spending and receive the same level of income.

Focused discussion around travel expense, it was suggested we enact more rigid guidelines for travel and establish a set amount that would not be exceeded. This will require more refinement, but appears to be something the BOD is in favor to pursue.

An additional cost savings from the draft budget involves mailing of by-laws, Keith noted that we only send by-laws to the membership to vote on every 5 years, and only then do we send if changes are made.

Discussion around sending the President to the HOD meeting instead of the AARC Congress. It was felt that the HOD offered a better opportunity to network and learn the inner workings of the society and at the same time this meeting is held in the summer months and typically is less of an expense to the society.

Motion by Keith: To eliminate the Maximum amount of dollars kept in our scholarship account and to maintain no less than the minimum amount of dollars necessary to avoid bank service fees.

2nd by Cynthia.

No discussion, Motion was unanimous – the motion carried.

Amanda circulated a written revision to a motion we voted on at the last meeting around sending students to the Delegates Meeting. – After discussion on the floor, Amanda agreed to hold the proposed revision for a future meeting. No action was taken.

Amanda updated us on the status of the purchase of the new lap top computer, at this time she has not shopped for the pc, and plans to do so at a future date. She also stated at this time there has been no action taken on our pay pal

account's pay now feature that will accept payments on site at the conference, but we will look to have this active for the upcoming May conference.

Jack – Presented Sally a gift of appreciation and thanked her for all of her service to the society this past year.

Jack announced the results of the elections. The following officers and board members were elected to serve in 2013:

President Elect – Mike Provencher

Secretary – Rhonda Vosmus

Board Members at large:

Sally Brewer

Cynthia Carlton

Tom Desjardins

Hannah Keaney

Norma Hay

Darren Rainey

Chet Scammon

Don Cotta

Website Update - Amanda – will post results of our election a.s.a.p. Amanda did not renew our SSL Certificate in a cost savings move as she believes it is not necessary and was at no charge for the first year. Will soon be renewing our contract with Go Daddy to host our website as it is up on Dec 12.

Education Committee – Cynthia – we have applied for a grant to bring a speaker to our conference to talk on Alpha 1, has also obtained the information to apply for a similar grant from Baxter and will be doing this work in the near future. Cynthia will be getting quotes for printing and mailing. Several options were discussed including Fed Ex, Staples and Vista Print. It was mentioned we may be able to leverage some free advertising in exchange for printing services?

Delegates Report - Keith, updated on recent activity at the HOD meeting. In summary there were 4 resolutions – Two from Florida failed two others passed including the Ohio research apprenticeship program and one for Public membership for patients.

PACT Report: Jack – There is a new bill written and ready to be attached to a larger bill to support the Respiratory Care initiative, this will be ready for the new Congress when it meets after the holidays.

The Medicare Respiratory Care Act has been re worded for better scoring. If passed it would allow RT's with a BS degree to practice under general supervision vs. direct supervision.

We all need to continue to contact our representatives and push for these initiatives to become legislation.

Membership Committee – Norma states she has visited both Respiratory programs recently and met with a very receptive group of students at SMCC under the leadership of Walter they were very familiar with what the society does and how it is affiliated with the AARC.

At KVCC there was more confusion around our structure and how we differ from the NBRC. This provided to be good information and allowed us to identify the need to improve and define ourselves to the future RT's of the State.

Norma stated a goal was to increase our membership and this was communicated from the New Orleans meeting where an incentive was announced giving us the opportunity to get up to 15 free registrations to the 2014 AARC Congress.

Lobestergram: Sally encouraged everyone to look for articles for the upcoming issue of the Lobestergram. Bobbie needs articles no later than 12/14

Meeting Dates for 2013:

January 17 Maine Med – (New Officer Orientation)

Feb. 6 – Mercy Hospital

May 15 / 16 at Maine Event

August 29th -- Maine General Medical Center (Waterville)

Dec. 4th or 5th – Lewiston (TBD)

Jack will firm up meeting dates and email everyone.

Motion to adjourn:

At 8:09 by Keith, Second by Steve Enking.

Unanimously approved.

Respectfully Submitted,

Don Cotta RRT

Secretary MeSRC